

**Decision Maker:** Environment PDS Committee

**Date:** 20th January 2015

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** **FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER**

**Contact Officer:** Alastair Baillie, Environment Development Manager  
Tel: 020 8313 4915 E-mail: alastair.baillie@bromley.gov.uk

**Chief Officer:** Nigel Davies, Executive Director of Environment and Community Services

**Ward:** Borough Wide

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1. Reason for report

This report sets out information relating to the Committee's future business and contracts:

- Environment PDS's draft forward work programme
- Progress on requests from previous meetings and
- Environment Portfolio contracts summary.

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2. **RECOMMENDATIONS**

2.1 **That the Committee reviews the:**

- (a) **draft forward work programme (Appendix 1);**
- (b) **progress report related to previous Committee requests (Appendix 2); and**
- (c) **Environment Portfolio contract summary (Appendix 3)**

## Corporate Policy

1. Policy Status: Existing Policy
  2. BBB Priority: Quality Environment
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## Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Environment Portfolio 2014/15 approved budget
  4. Total current budget for this head: £33m, and £5.9m of LIP funding from TfL
  5. Source of funding: 2014/15 revenue budget and 2014/15 LIP funding agreed by TfL
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## Staff

1. Number of staff (current and additional): 190 fte
  2. If from existing staff resources, number of staff hours: N/A
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## Legal

1. Legal Requirement: Non-Statutory - Government Guidance
  2. Call-in: Not Applicable
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

#### Forward Programme

- 3.1. **Appendix 1** sets out the Environment Portfolio's Forward Work Programme for 2014/15 (at the time of writing). The Programme identifies: the provisional report title; the lead division; and Committee's role. The Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.
- 3.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

#### Previous Requests by the Committee

- 3.3 **Appendix 2** provides a progress report on requests previously made by the Committee. This list is checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

#### Contracts Register Summary

- 3.4 **Appendix 3** sets out a summary of Environment Portfolio contracts (derived from the LB Bromley Contracts Register) where the total contract value is greater than £50k.
- 3.5 To help Members contracts are categorised by service and the current expiry dates are set out in bold. Further information is provided in the notes column.

### 4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

<b>Non-Applicable Sections:</b>	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	<a href="#">Environment PDS agendas and minutes from 2006/07 to 2014/15</a>

## APPENDIX 1

### ENVIRONMENT PDS COMMITTEE: FORWARD PROGRAMME FOR MEETINGS 2014/15

Environment PDS: March 2015	Division	Action
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	E&CS	PDS Committee
Budget Monitoring 2014/15	Finance	For pre-decision scrutiny
Environment Portfolio Plan 2015/2018	E&CS	For pre-decision scrutiny
Commissioning – Proposed Changes to Provision and Contract Management of Streetscene and Greenspace Services	SS&GS	Env PDS – 11 <sup>th</sup> March Exec – 25 <sup>th</sup> March
Bromley Town Centre – increased parking capacity	T&H	For pre-decision scrutiny
Streetworks Inspection Contract Extension	T&H	For pre-decision scrutiny
Parking report (CPZ visitor parking vouchers)	T&H	For pre-decision scrutiny
Surface dressing vs traditional planned maintenance	T&H	For pre-decision scrutiny
Croydon Road, Restoration Ground Bandstand	SS&GS	Env PDS – 11 <sup>th</sup> March Exec – 25 <sup>th</sup> March
Street Cleansing Performance Review	SS&GS	For pre-decision scrutiny
The Hill car park – strengthening works	T&H	For pre-decision scrutiny

## APPENDIX 2

### ENVIRONMENT PDS COMMITTEE: PROGRESS REPORT ON PREVIOUS REQUESTS

<b>Committee Date</b>	<b>Committee Request</b>	<b>Progress</b>
01.07.14	Include more budget information when communicating the commitments set out in the Environment Portfolio Plan.	To be addressed in the 2015/18 Environment Portfolio Plan
23.09.14	Consideration be given to raising green garden waste charges to £65 and then subsequently in line with inflation.	Price increase to £65 from 2016/17.
04.11.14	An alternative date be found for the Committee's meeting in March 2015.	No alternative date had been secured at the time of writing but alternative date options would be provided to Members as soon as possible

## APPENDIX 3

### ENVIRONMENT PDS COMMITTEE

#### CONTRACTS REGISTER SUMMARY (current expiry dates in **bold**)

<b>Contract</b> (Officer / Register No.)	<b>Start Date</b> (Core Contract)	<b>End Date</b> (Core Contract)	<b>Extension / Waiver</b>	<b>Contractor(s)</b>	<b>Original Contract</b> £ Value + Extension	<b>2014/15 Projected Spend</b> (£)	<b>Environment PDS Notes</b>
<b>Streetscene &amp; Greenspace</b>							
<i>Depot / Transport Operations (Paul Chilton)</i>							
Council Fleet Hire (Paul Chilton / 11551)	06.11.06	05.11.12	Waiver to extend to <b>05.11.15</b>	London Hire Ltd.	651,064 + 166,380	81,380	Extension to Nov. 2015 to facilitate passenger fleet options analysis
Ambulance Hire (Paul Chilton / 016278)	06.11.07	05.11.13	Extended to <b>05.11.15</b>	London Hire Ltd.	2.254m + 292,866 + 282,870	278,730	2 <sup>nd</sup> one year extension agreed to Nov. 2015 to align with Fleet Hire
Maintenance & Repair of Motor Vehicles (Paul Chilton / 024737)	01.04.10	<b>31.03.19</b>	n/a	Kent C.C.	938,000	118,000	Spend reduced due to decline in number of vehicles in use
Supply of Contract Hire Cars (Paul Chilton / 034382)	31.05.11	<b>30.08.15</b>	n/a	Crown Commercial Suppliers (CCS): Vehicle Lease Framework	2,724,250	503,930	Joining new CCS framework 2015. 2014/15 spend reduction due to lower number of leased cars in use
Depot Security (Paul Chilton / 030099)	01.04.10	31.03.15	Extended to <b>31.03.17</b>	Sight & Sound Security	625,000 + 290,000	140,000	Contract term (5+2) to March 2015. Two year extension agreed
<i>Parks &amp; Greenspace (Pat Phillips)</i>							
Woodland Works	08.09.14	<b>31.12.17</b>	n/a	T&T Earthmatters	225,720	56,430	Soft Landscaping Works Contract
Rural Hedge Cutting	08.09.14	<b>31.12.17</b>	n/a	Landmark Services	84,924	21,230	Eight lots let to five separate contractors
Rural Grass Cutting	08.09.14	<b>31.12.17</b>	n/a	T&T Earthmatters	201,020	50,260	Reported to Environment PDS 29.01.14
Public Rights of Way	08.09.14	<b>31.12.17</b>	n/a	T&T Earthmatters	140,356	35,090	
Non Routine Works	08.09.14	<b>09.09.16</b>	n/a	English Landscapes	241,118	120,560	
Japanese Knotweed	08.09.14	<b>31.12.17</b>	n/a	Southern Land Services	58,572	14,640	
Hanging Baskets	08.09.14	<b>31.12.17</b>	n/a	CJS Plants	215,476	53,870	
Plants and Shrubs Supply  (Rob Schembri)	08.09.14	<b>09.09.16</b>	n/a	English Landscapes	23,866	11,930	
					<u>1,191,052</u>	<u>364,010</u>	

<b>Contract</b> (Officer / Register No.)	<b>Start Date</b> (Core Contract)	<b>End Date</b> (Core Contract)	<b>Extension / Waiver</b>	<b>Contractor(s)</b>	<b>Original Contract</b> £ Value + Extension	<b>2014/15 Projected Spend</b> (£)	<b>Environment PDS Notes</b>
Grounds Maintenance (Rob. Schembri / 11545)	01.01.08	<b>31.12.17</b>	n/a	The Landscape Group Ltd.	26.1m	2,931,340	Contract to run full-term. Options post 2017 under review £35k withheld to balance the overall portfolio budget (as at 30.09.2014).
Playground Maintenance (Andy Biggs / 016235)	01.01.08	31.12.13	Extended to 31.12.14  Extended to <b>31.12.17</b>	Safeplay	369,300 + 74,640 + 228,675	76,500	Contract term (6+2+2 to December 2017). 1 <sup>st</sup> extension for one year only. 2 <sup>nd</sup> extension to full term (with Dec. 2015 review)
Arboriculture (Julian Fowgies / 016267)	18.07.08	<b>17.07.17</b>	n/a	Gristwood and Toms Ltd.	5.12m	498,420	Reduced annual spend due to reduction in service provision
<b>Area Management (Pete McCready)</b>							
Street Environment Contract  (Pete McCready / 037024 037023 037025 037022)	29.03.12	<b>28.03.17</b>	n/a	Kier (public toilets)  Community Clean (graffiti removal)  Veolia (gully cleansing)  Kier (street cleansing)	281,983  1,221,800  1,463,538  15,798,212	46,900  244,360  292,710  3,152,140	Five year contract with an option for a two year extension
<b>Enforcement &amp; Street Regulation (Toby Smith)</b>							
Parks Security (Toby Smith / 025902)	01.04.10	<b>31.03.20</b>	n/a	Ward Security	4.13m	481,940	CPI applicable
<b>Waste Services (John Woodruff)</b>							
Waste Collection (John Woodruff / 11525)	01.11.01	<b>31.03.19</b>	First extension to 2016. Second extension to 2019	Veolia Environmental Services UK Ltd.	37.3m. + 64.6m + 26.1m	8,997,340	First extension (2007) to align with Disposal contract (ELS07130). Second extension (2011) to realise service efficiencies
Waste Disposal (John Woodruff / 11526)	24.02.02	<b>31.03.19</b>	Extended to March 2019	Veolia Environmental Services UK Ltd.	160.5m + 27.5m	12,154,480	Contract extended (in 2011) to realise service efficiencies Projected costs greater than budget
Coney Hill Landfill Site Monitoring (John Woodruff / 030220)	28.07.10	<b>27.07.17</b>	n/a	Enitial	969,500	136,200	

<b>Contract</b> (Officer / Register No.)	<b>Start Date</b> (Core Contract)	<b>End Date</b> (Core Contract)	<b>Extension / Waiver</b>	<b>Contractor(s)</b>	<b>Original Contract</b> £ Value + Extension	<b>2014/15 Projected Spend</b> (£)	<b>Environment PDS Notes</b>
<b>Transport &amp; Highways</b>							
<i>Highways (Garry Warner)</i>							
Transportation Consultancy (Paul Redman / 029130)	30.05.11	30.11.13	Extended to <b>May 2015</b>	AECOM (via TfL Project Management Framework)	750,000 + 300,000	140,000	Waiver developed to extend contract to May 2015 to align with new TfL Framework Contracts
Street Lighting Maintenance & Improvements (Paul Redman / 049757)	01.04.13	<b>31.03.23</b>	Option for 1 year extension	May Gurney (Cartledge)	8.45m + 8m over two years (invest to save)	1,808,020	Annual contract value of £845k, plus £8m over two years via Invest-to-Save programme
Street Works (NRSWA) (Garry Warner / 049756)	01.04.13	<b>31.03.16</b>	n/a	B&J Enterprises of Kent	871,920	295,430	Contract term (3+2+2). Option to extend for 2 or 4 years, not yet taken
Highway Maintenance – Minor & Reactive (Garry Warner / 025400)	01.07.10	<b>30.06.17</b>	n/a	O'Rourke Construction & Surfacing Ltd.	17m	3,022,860	Budget increases with BCIS indices. Contract value changes as subject to external funding (e.g. TfL and DfT).
Highway Maintenance – Major (Garry Warner / 025399)	01.10.10	<b>30.06.17</b>	n/a	FM Conway Ltd.	26m	3,989,020	Budget increases with BCIS construction indices. Contract value changes as subject to external funding (e.g. TfL and DfT).
<i>Parking (Ben Stephens)</i>							
Parking (Ben Stephens / 11528)	01.10.06	30.09.11	Extended to <b>30.09.16</b>	Vinci Park Services UK Ltd.	23.2m (inc. 11.5k extension)	2,596,700	5 + 5 year extension. School Crossing Patrols now funded by 33 schools & TfL (~£170,000)
Parking ICT (Ben Stephens)	01.04.13	<b>30.09.16</b>	n/a	ICES Ltd.	238,000	76,480	Shared ICT service with LB Bexley (costs are LB Bromley only)
Parking Bailiff Services (Ben Stephens)	1.04.14	<b>30.09.16</b>	n/a	JBW Judicial Services, Phoenix Commercial Collections	625k est. (income)	250k est. (income)	All Parking contracts co-terminus 30.09.16
Parking Mobile Phone Bookings (Ben Stephens)	17.03.10	16.03.13	Extended to 16.03.15 To be extended to <b>30.09.16</b>	RinGo (Cobalt)	67,000 + 120,000 + 113,000 (total income LBB and contractor)	16,000 (net income LBB only)	3 year contract extended for two years and currently being extended for a further 18 months. All Parking contracts co-terminus 30.09.16
<b>Executive Director E&amp;CS</b>							
On-street Poster Sites (Andrew Rogers)	10.07.01	<b>09.07.16</b>	n/a	Clear Channel	405,000	£88,916 (income)	Income has increased over contract term as more units added
Bus Shelter Poster Sites (Andrew Rogers)	10.07.01	<b>09.07.16</b>	n/a	Transport for London	900,000	£88,131 (income)	